Wyoming Prevention Framework Community Grant Report

Attachment B This report is for this time period Please email this report as an attachment to... Substance Abuse & Mental Health Services Division, February 2007 - June 30, 2007 Wyo Dept. of Health For information call 1-800-535-4006 Today's Date or 307-777-6494 County Sublette Contract Organization Name High Country Counseling and Resource Centers Your Name Robena Downie Please keep both a hard-copy and file copy for your Your Mailing Address City, State, Zip Your Work Phone Number PO BOX 932 records Pinedale, Wyoming 82941 307-367-2111 307-367-2166 Fax Your Work Email Address sublette.prevention@gmail.com Percent Completed (or notes on Date **Contract Deliverables** Date due Completed **Comments or Notes** Item completed) Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance We had difficulty in hiring and in having qualified people SPF Staff Hired (report name, percent of time, 1 email address, phone number) 1-Feb-07 75% Not Complete apply. We hope to have the new person start June 1.

Supervise SPF staff/staff evaluation (note dates				
and any notes)		0%	Not Complete	There have been no staff reviews or evaluations.
Name, title, and phone number of the staff's				
supervisor				See Above.
Criminal history record compliance (briefly note				
yes or no if any action was taken this quarterdo				All Currents staff have had criminal history background
not report names)		100%		checks.
Staff training and paid travel				
	Needs			
(list all training paid under the contract, dates,	Assessment			
traveler name, amount)	Winter Training			Robena Downie, Travel to Casper on March 4-7.
Notify the Division of any board of				
directors/staffing changes				There have been no staffing changes.
Other Contract Work Agreements (report details)				
Complete agreement with SPF-TAC				
Other				
	•	•	•	
Needs Assessment Activities				
	and any notes) Name, title, and phone number of the staff's supervisor Criminal history record compliance (briefly note yes or no if any action was taken this quarterdo not report names) Staff training and paid travel (list all training paid under the contract, dates, traveler name, amount) Notify the Division of any board of directors/staffing changes Other Contract Work Agreements (report details) Complete agreement with SPF-TAC Other	and any notes) Name, title, and phone number of the staff's supervisor Criminal history record compliance (briefly note yes or no if any action was taken this quarterdo not report names) Staff training and paid travel (list all training paid under the contract, dates, traveler name, amount) Notify the Division of any board of directors/staffing changes Other Contract Work Agreements (report details) Complete agreement with SPF-TAC Other	and any notes) Name, title, and phone number of the staff's supervisor Criminal history record compliance (briefly note yes or no if any action was taken this quarterdo not report names) Staff training and paid travel (list all training paid under the contract, dates, traveler name, amount) Notify the Division of any board of directors/staffing changes Other Contract Work Agreements (report details) Complete agreement with SPF-TAC Other	and any notes) Name, title, and phone number of the staff's supervisor Criminal history record compliance (briefly note yes or no if any action was taken this quarterdo not report names) Staff training and paid travel Needs Assessment Winter Training Notify the Division of any board of directors/staffing changes Other Contract Work Agreements (report details) Complete agreement with SPF-TAC Other

В	Needs Assessment Activities			
		Feb or March		
1	Needs Assessment Training/Winter 07 Meeting	2007	100%	
		Feb or March		
2	Needs Assessment Instrument Received	2007	100%	
3	Data Collection		100%	
4	Data Analysis		85%	
5	Priorities Identified		50%	
6	Needs Assessment Sent to SAD	1-Jun-07		
7	Receive SAD Comments @ Needs Assessment	15-Jun-07		
	Revise Needs Assess/Submit Final			
8	Other		-	

			Percent	Date	
Item	Contract Deliverables	Date due	Completed	Completed	Comments or Notes
С	Community Infrastructure Activities				
1	Community Advisory Council Activities briefly list CAC activities				The community advisory council has been working on the town hall meetings, and also other prevention projects that have been funded from sources other than this grant, such as a social norming campaign centered around underage drinking and an anti-bullying campaign.

				Meetings February 8 Pinedale, 5 attended, February 2
				Big Piney 5 attended, March 15 Pinedale, 4 attended,
				March 29 Big Piney three attended, April 14 Pinedale,
0 " 1 1 0 " 1 1 1 1				
Community Advisory Council Meetings				attended, April 19 Pinedale Town Hall six attended, Ap
List dates & number of people who attended				26 Big Piney Town Hall, two attended.
See below for membership report				
, ,				
Budget and Funding Approved by CAC (attach				
3 minutes)	Feb-07	100%	Feb-07	See attached file.
Community Resource Assessment	. 02 0.	.0070	. 00 0.	or attached his
				Ulacura what is to be attached have
4 note date and attach report				Unsure what is to be attached here.
5 Present Findings/Process to Community				Findings scheduled to be announced in June
(Optional) local SAPST and/or CADCA Training for				
6 SAC/Community				
				The community was mostly involved with the Needs
Briefly describe how the community was involved				Assessment Workbook process, and especially with th
7 in the SPF process during this reporting period				town hall meeting.
				town nair meeting.
8 Other CAC/Infrastructure				
Otractania Diamaian Anthelia				
Strategic Planning Activity		_1		
Attend Strategic Planning Training	Jul-07	0		
Receive Strategic Planning Materials from SAD		0		
Research Evidence Based Strategies		0	•	
Match Strategies to Data/Needs		0		
Write Strategic Plan		0		
Submit Strategic Plan to SAD		0		
Receive SAD Comments/Revise/Final Plan	04.4.07			
	31-Aug-07	0		
		0		
Other Contract Deliverables	Date due	Percent	Date Completed	Comments or Notes
Other	Date due	-	Date Completed	Comments or Notes
Other Contract Deliverables	Date due	Percent		Comments or Notes
Other Contract Deliverables	Date due	Percent Completed		Comments or Notes
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Contract Deliverables Implementation (only with SAD approval)	15-May-07 15-May-07 31-Jul-07 31-Jul-07 15-Oct-07	Percent Completed	Completed 15-May	

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
C	Other Information	Date due	Completed	Completed	Comments of Notes
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	Briefly describe any actions taken by the LEAD				
	AGENCY (fiscal agency) board of directors or high				
1	level staff around the SPF SIG grant				No major actions taken around the SPF grant.
	Restricted activities (report any approval				No restricted activities were funded with SPF grant
2	requested and received for these)				money.
	fairs/brochures/educational materials		0		
	media		0		
	Please note any significant changes from the				
3	budget submitted in the application.				No significant changes have occurred.

	What was the one greatest accomplishment this		
	reporting period? How was this accomplishment		I believe the greatest accomplishment was our very
4	shared with the community?		successful town hall meetings.
	What was the one greatest barrier this reporting		
5	period? What was done to address this barrier?		We had a very difficult time hiring staff.
	Please briefly list any significant changes or		
6	information related to this grant		No significant changes have occurred.
	Please provide input and recommendations about		
	technical assistance provided by SAD and SAD		
7	contractors		

COMMUNITY ADVISORY COUNCIL

	COMMUNITY ADVISORY COUNCIL				
	Member's Name	Date first joined	Number of meetings attended (total to date)	Please note if this is a representative of the sectors listed on page 6 of the application instructions.	Agency or Constituency Represented
	Deena McMullen	2003	Unknown		Shell Oil
	Robin Clover	2003	Unknown (20+)		SAFV Task Force, Director
	Doris Woodbury	2006			Superintendent, School District # 1
	Annie Sondergroth	2003	Unknown		Sublette County Public Health Nurse
	Nancy Guio	2003	Unknown		Parent
	Sarah Hixon	2003	Unknown		Therapist, Pine Creek Family Counseling
	Bridget Mackey	2003	Unknown		Director, The Youth Alliance
	Joe Ahlstrom	2003	Unknown		Youth Officer, Sublette County Sheriff's Department
	Terry Statton	2003	Unknown		High School Principal
	Bill Lehr	2003	Unknown		Middle School Counselor
	Dick Kalber	2003	Unknown		Pastor
	Darlene Hallam	2006	1		Teacher and SADD Advisor
	Mike Cothern	2003	Unknown		Honor Society Advisor and Teacher
	Laurie Latta	2003	Unknown		Sublette Community Partnership
	Nancy McGuire	2003	Unknown		High School Librarian
	Rebecca Gregory	2003	Unknown		Big Brothers/Big Sisters
	Christine Meiring		Unknown		Elementary School Principal
	Carolyn Normington		Unknown		High School Counselor
	Jeff Swain		Unknown		Therapist
	Weldon Shelly	2006	None		Superintendent, School District # 9
	Bardy Bardin	2006	None		Sheriff
	Note: I do not have the list of persons required for the CAC.				
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